

ATTACH 4.16 - A

1. The State agency will make cooperative arrangements with State health and State vocational rehabilitation agencies (including agencies which administer or supervise health or vocational rehabilitation services) directed toward maximum utilization of such services in the provision of medical assistance under the plan. Attached are descriptions of the cooperative arrangements.
2. The State agency will make cooperative arrangements with grantees under title V of the Social Security Act to provide for utilizing such grantee agencies in furnishing, to medical assistance recipients, care and services which are available under title V plans or projects and are included in the State plan for title XIX. Such arrangements will include, where requested by the title V grantee, provision for reimbursing the title V grantee for care or services furnished by or through such grantee to individuals eligible therefore under the title XIX plan, and will be in writing.
3. The arrangements with State health and State vocational rehabilitation agencies, and with title V grantees that request provision for reimbursement will include a description, as appropriate, of the items specified in 45 CFR 251.10(a) (3).

Guam

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIVISION OF SOCIAL SERVICES
MEDICAID-TITLE V AGREEMENT

This intra-departmental agreement is made and executed this 1st day of December 1971 by and between the Medicaid Section (Title XIX) and the Title V Grantee (CCS, Maternal and Child health). The agreement concerns the cooperative arrangement between the two sections made to assure maximum utilization of services.

The Title XIX Section will utilize the Title V grantee in furnishing the care and services which are available under Title V plans or projects and are included in the State Plan for medical assistance.

The Title XIX Section will reimburse providers of medical services directly for services provided to eligible persons when such services are included in the State Plan for medical assistance.

Each section will promptly refer clientele to the other section for appropriate services.

Medical reports, statistical data and/or other appropriate information obtained by either section will be made available to the other.

Mutual planning between appropriate staff of the sections relating to recipients of medical assistance will be encouraged.

Periodic joint evaluation of policies and agreements that affect the cooperative work of the parties will be conducted by the respective program heads or their designates.

Responsibilities for continuous liaison activities will be delegated to the Medicaid Program Supervisor and the Chief, Crippled Children Services.

Jeanne F. Thorne
SUPERVISOR, MEDICAID PROGRAM

Marion B. Brown MD
CHIEF, CRIPPLED CHILDREN SERVICES

APPROVED:

Guam

**INTEGRATED ACTION PROGRAM PLAN
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIVISION OF SOCIAL SERVICES
DEPARTMENT OF EDUCATION
DIVISION OF VOCATIONAL REHABILITATION**

The Division of Social Services, of the Department of Public Health and Social Services, and the Division on Vocational Rehabilitation, of the Department of Education, agree to the following cooperative plan for providing services for disabled recipients of public assistance.

Rehabilitation Goals

As of July 1, 1972, there were 605 APDC, 113 AFDC, 9 AB, 476 OMA, and 90 GA cases served by the Division of Social Services. There were also medical only cases related to the financial assistance categories as follows: 76 AFDC, 33 APDC, 4 AB, and 351 OMA. It is estimated for Fiscal Year 1973 that:

- 175 A. 175 will be referred to the Division of Vocational Rehabilitation.
- 150 B. 150 will be accepted by the Division of Vocational Rehabilitation.
- 100 C. 100 will be served by the Division of Vocational Rehabilitation.
- 35 D. 35 will be rehabilitated by the Division of Vocational Rehabilitation.

It is estimated that WIN cases will account for 40% of those referred.

Priorities for Services

The Division of Social Services will refer all potentially eligible persons to the Division of Vocational Rehabilitation. In the event it is necessary to select priorities, disabled APDC parents and family members will receive priority. Special emphasis will be placed on applicants and recipients who have been recipients for less than one year.

Selection Criteria

In the event it is not possible to serve all eligible persons, the following order of priority will be observed:

- A. Individuals who have potential for a substantial work period following vocational rehabilitation.
- B. New applicants or recipients who have been in the caseload for one year or less.
- C. Individuals who had recent work experience prior to the onset of disability.
- D. Individuals who manifest interest in employment
- E. Disabled, unemployed youth
- F. Individuals rejected for the Work Incentive Program

Referral Procedures

The Division of Social Services will refer all potential Vocational Rehabilitation clients to the Division of Vocational Rehabilitation by means of a client referral form. When available, any applicable medical, psychological, or social information will accompany the referral form.

75-2

Services to be Provided by Social Services

The Division of Social Services will provide or arrange financial, social and medical services designed to stimulate and support the client's vocational rehabilitation program.

Such services may include:

1. Early identification of applicants and clients for referral to the Vocational Rehabilitation agency.
2. A social evaluation with emphasis in the meaning of the disability to the recipient, his adaptation to it, and an assessment of available resources.
3. All medical services available under provisions of the Guam Title XIX State Plan for diagnosis and treatment.
4. Social services including casework services, child care services, housing assistance, family planning services, counseling, and financial management education.
5. Financial support for the assistance recipient and his family while he is in the process of vocational rehabilitation. The agency agrees not to deduct from the assistance payment amounts provided by the Vocational Rehabilitation agency that do not duplicate the items in the public assistance standards. Full use of the earned income disregard provisions will be continued.

Plans for Joint Housing

As rapidly as facilities for Community Health and Social Services are established, the Vocational Rehabilitation Agency will assign a counselor, on a full or part-time basis, as necessary.

Case Planning and Management

Both the Public Assistance and the Vocational Rehabilitation agencies will take steps to develop a team approach to the Case Planning and Management of clients accepted for Vocational Rehabilitation services assuring a coordinated effort to assist the client in achieving maximum benefits of services provided. Wherever practical, joint case forms will be developed and used.

In the development of a joint Social and Rehabilitation plan for a client, each agency will be responsible for the commitment of agency resources and the fulfillment of such commitment.

There will be a free interchange of reports between both agencies so that the files of both are concurrent.

Provision will be made for periodic formal joint review of all cases in progress and plan modifications or revisions will be jointly effected.

Neither agency will close out its program for a client without joint agreement or without a 30-day notice of intent to close. This will not apply to financial assistance payments under the Public Assistance regulations. The Public Assistance agency will cooperate in maintaining supportive services for at least the duration of the client's participation in the rehabilitation plan.

Periodically joint case audits will be made to determine the effectiveness of the rehabilitation plan.

Both the Public Assistance and the Vocational Rehabilitation agree that there will be both financial and staff commitment to implement the effectiveness of the joint agreement.

Joint home visits or other client contacts will be encouraged between staff of the two divisions to facilitate mutual planning for services.

The Division of Social Services will designate one staff member as coordinator between the two divisions to maintain continuous liaison activity, records, and controls.

The Division of Vocational Rehabilitation will provide adequate supplies of the Division of Vocational Rehabilitation Client Referral Forms for the use of the social workers of the Public Assistance staff to enable them to make such referrals as they find necessary.

Joint Vocational Rehabilitation and Social Services staff training sessions will be carried on to assure knowledge of the procedures jointly established for the referral of welfare recipients for Vocational Rehabilitation Services.

Services to be Provided by Vocational Rehabilitation

The Vocational Rehabilitation agency will provide all necessary services to enable the client to achieve the objective of meaningful gainful employment.

Such services may include any or all of the following:

2. Counseling and guidance
2. Training services, including personal and vocational adjustment
3. Books and training materials, including tools necessary for training.
4. Physical restoration services in cooperation with Public Assistance under Title XIX, Medicaid for welfare recipients.
5. Maintenance not provided by Public Assistance where the provision of Vocational Rehabilitation Services places an additional monetary burden upon the client not covered in the Public Assistance grant.
6. Transportation to enable the client to participate in the planned Vocational Rehabilitation program for his rehabilitation.
7. Reader Services (for the blind)
8. Interpreter Services (for the deaf)
9. Services to members of the handicapped individuals' family when such services will contribute substantially to the determination of rehabilitation potential or the rehabilitation of the handicapped individual.
10. Other goods and services (such as attendant services) necessary to determine the rehabilitation potential of the handicapped individual or to render him fit to engage in meaningful gainful employment.
11. Business or occupational licences
12. Tools, equipment and initial stocks (including livestock) and supplies for vending stands or small business enterprises.
13. Placement and follow-up services. All counseling and planning required to develop and activate a rehabilitation program for the individual referred will be carried out jointly by the Vocational Rehabilitation Counselor and the social worker involved.

75-2

Supportive Services from Other Agencies

Supportive services of other agencies or Divisions will be utilized in the cooperative program. These may include:

1. Crippled Children's Services
2. Manpower programs
3. Day care services

Target Area Coverage

The Target Area shall be the Island of Guam.

Staff Development

The Division of Social Services will include in its on-going staff training activities, program content geared toward the effective implementation of this agreement.

The Vocational Rehabilitation agency will enter into a contractual agreement with the University of Guam for the provision of a program of staff development and will include the admission of Public Assistance staff for such program to the mutual benefit of both staffs.

Inter-Agency Reporting System

Both agencies will agree upon a system of data and records to provide for adequate information to enable each to prepare and submit required reports as may be desired by the Regional or Central Offices of each agency.

Public Information System

Both agencies will cooperate in the use of all available media in the dissemination of information, making known to potential clients the services available under this integrated action program.

It is agreed that this integrated action program is approved by the respective agency administrators, as of the date indicated below, and that the program will be implemented immediately.

DIVISION OF VOCATIONAL REHABILITATION

Rosa T. Silas

ROSA T. SILAS
Chief

DATE: 72 NOV 20 1972

DIVISION OF SOCIAL SERVICES

(Handwritten Signature)

EDDIE L.G. MANTOS, ACSW
Social Services Administrator

DATE: NOV 15 1972